



**District Business & Advisory Services**

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Bulletin: 13-044

Date: December 17, 2012

To: District Fiscal Directors  
Charter School Administrators

From: Cathy McKim

Re: Deadline - Reminder

The purpose of this e-mail is to notify you of the following deadlines.

| Deadline                | Item   |
|-------------------------|--|
| 12/15/12*,**            | First Interim Report <ul style="list-style-type: none"> <li>o County office of education (COE) report due to State Superintendent of Public Instruction (SSPI) (and State Controller’s Office [SCO]) if qualified or negative (Education Code Section [E.C.] 1240[I] [1] [A] and [B]).</li> <li>o District report due to COE (and to SSPI and SCO if qualified or negative) (E.C. 42131[a] [1] and [2]).</li> <li>o Charter school report due to COE if county board of education is chartering authority (E.C. 47604.33[a] [2]).</li> </ul> Prior-Year Audit <ul style="list-style-type: none"> <li>o COE audit due to SSPI and SCO (E.C. 41020[h]).</li> <li>o District audit due to COE, SSPI, and SCO (E.C. 41020[h]).</li> <li>o Charter school audit due to chartering authority and COE, SSPI, and SCO (E.C. 47605[m] and 41020[h]).</li> </ul> |
| On or before<br>1/31/13 | District holds public meeting/reviews audit report (E.C. 41020.3)  |

*\* Due dates are established in law unless otherwise noted. In accordance with Government Code Section (G.C.) 6700, G.C. 6707, and G.C. 6803, if the due date falls on a Saturday, Sunday, or holiday, the reporting date shall be the following workday. Unless stated otherwise, “days” means calendar days.*

*\*\* Date calculated as prescribed in law.*

*Please distribute this memo within your District as deemed appropriate.*